

HOW TO USE THIS SURVEY TEMPLATE

Surveying your school community is an important aspect of running a successful canteen. By conducting a survey, you and your staff can identify the major barriers that may be preventing your canteen from meeting the expectations of the school community. Also, it provides you with direction in creating goals and objectives for the new school year.

This survey template has been created for you to edit, allowing it to reflect your canteen services.

For example, if your canteen does not serve breakfast, remove the “before school” row of the table in Questions 1 and 2; if your canteen isn’t open 5 days a week, remove columns in the table in Question 2.

In Question 3, modify the table to include all the foods that are sold in your canteen.

Edit or add other questions as needed to suit your canteen services and information you want to gather.

If your school parents prefer to complete the survey online, you can enter the survey into an online survey tool such as Survey Monkey or use Google docs.

For any questions regarding this template or surveying your school, please contact Healthy Kids Association on (02) 9876 1300 or info@healthy-kids.com.au

CANTEEN SURVEY

We are currently conducting an extensive assessment of the school canteen. We want to make decisions regarding our canteen based on information and feedback from our school community. We would like to hear what you think! Your response is confidential – you do not need to write your name on the survey form. **Only one survey response is required from each family.** We ask you complete the survey and return to the school by _____

1. How often do you use the canteen for the following instances?

	Everyday	2-4 times a week	1 day a week	Less than 1 day a week	Never
Before School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Over the counter lunch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Which days do you use the canteen for the following instances?

	Monday	Tuesday	Wednesday	Thursday	Friday
Before School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Over the counter lunch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. What food items do you purchase from the canteen?

Snacks			
<input type="checkbox"/> Garlic Bread	<input type="checkbox"/> Fruit	<input type="checkbox"/> Custard	<input type="checkbox"/> Popcorn
<input type="checkbox"/> Muffins/Cakes	<input type="checkbox"/> Corn on the cob	<input type="checkbox"/> Yoghurt	<input type="checkbox"/> Jelly
<input type="checkbox"/> Chips/Pretzels	<input type="checkbox"/> Muesli Bars		
Frozen Items			
<input type="checkbox"/> Ice blocks	<input type="checkbox"/> Frozen Yoghurt	<input type="checkbox"/> Frozen Fruits	<input type="checkbox"/> Ice Creams
<input type="checkbox"/> Frozen Juice Cups			
Drinks			
<input type="checkbox"/> Milk	<input type="checkbox"/> Juice	<input type="checkbox"/> Flavoured Mineral Water	<input type="checkbox"/> Water
Cold Lunch Items			
<input type="checkbox"/> Sandwiches /Rolls/Wraps	<input type="checkbox"/> Sushi	<input type="checkbox"/> Salads	
Hot Lunch Items			
<input type="checkbox"/> Toasted Sandwiches	<input type="checkbox"/> Noodles	<input type="checkbox"/> Fried Rice	<input type="checkbox"/> Pasta
<input type="checkbox"/> Burgers	<input type="checkbox"/> Sausage Rolls	<input type="checkbox"/> Nuggets	<input type="checkbox"/> Pizza
Breakfast			
<input type="checkbox"/> Cereal	<input type="checkbox"/> Smoothies	<input type="checkbox"/> Toast	<input type="checkbox"/> Up & Go

4. Are there any items you would like to see added to or removed from the menu?

5. How would you rate the following aspects of our canteen's service?

	Poor	Average	Good	Very Good	Not Sure
Variety of Food	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of Food	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cost of Food	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Healthy Food Choices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Customer Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Do you have any comments about the food?

7. For those who use the canteen less than twice a week: What can the canteen do to get you to use it more often?

8. For those who use the canteen more than twice a week:

Would you be willing to wear a price increase to keep the canteen open? Yes No

9. Would you be willing to use online ordering? Yes No

10. Do you currently volunteer in the canteen? Yes No

11. Are you currently available to volunteer in the canteen? Yes No

12. Do you have any other suggestions for improving the canteen?

If you have indicated that you are interested in volunteering, please respond to a future call out for volunteers by the canteen. Due to the anonymity of this survey, we do not require your details here.

~ Thank you for completing the survey ~