WASTAGE RECORD

**TERM:**

**WEEK ENDING:**

All food provided to volunteers, given away, left over, sold at a discount, dropped on the floor, gone beyond its use by date, or discarded is recorded in this sheet.

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| **DATE** | **ITEM** | **REASON FOR WASTAGE** | **COST OF ITEM** | **SELL PRICE** | **STAFF MEMBER** |
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